

Minutes
EBTP Meeting
October 18, 2018
Sequoiah Country Club

EBTP Director Donna Erickson called the meeting to order at 10:15am.

Attendees: Berkeley (Liz Barker, Lynn Prakash), Claremont (Susi Brown, Maria White, Ann Frizell, Lindsey Pate), Contra Costa (Sandra McGonigle), Crow Canyon (Dorothy Keen), Green Valley (Catherine Clinehens, Katie Wheaton), Moraga (Denise Acker), Oakhurst (Sue Howell, Ann Brady), Richmond (Rosemary Corbin, Rena' Bruton, Rossmoor (Olivia Hsueh), Round Hill (Colleen Pastore), Sequoyah (Donna Erickson)

Absent: Berkeley, Castlewood, Ruby Hill

Welcome and Introductions Donna welcomed everyone for attending the meeting. She thanked Katie Wheaton for handling the engraving of the trophies and plaques. Catherine Clinehens was thanked for being the website guru. Sandra McGonigle was thanked for taking the minutes in the absence of the 2019 EBTP Director, Dawn Pombo, from Castlewood.

Purpose of EBTP League: Donna read the following which is posted on the homepage of the EBTP website.

EBTP was formed by private clubs to provide a *friendly* match play competition of three teams of two from each club. Having three teams competing in the events provides an *opportunity* for golfers at all handicap levels to play. The handicap for participating players may range from 0-36.

Cost per player: Based on comments received from the catering and pro shops that all clubs spent more than \$50 per player, discussion was held to raise the fee for next year. The difference of cost per player ranged between \$3 - 15. Katie Wheaton noted that some clubs had cart rental expenses to consider. Three clubs are affected by cart rentals: Green Valley, Claremont and Rossmoor. Discussion was held to limit breakfast to a continental breakfast. The player fee has not been raised since October 2013.

MOTION made by Susi Brown

To propose a \$60 per player fee for the 2019 EBTP season.

Motion rejected.

MOTION made by Rosemary Corbin

To propose a \$55 per player fee, specifying continental breakfast, if needed, for the 2019 EBTP season.

Motion seconded and approved.

MOTION made by Donna Erickson

Give permission to the following three clubs: Claremont, Green Valley and Rossmoor to charge up to \$60 per player fee, if needed, to cover cart rental expenses.

Motion seconded and approved

Results of email votes

Based on comments Donna received from the clubs, EBTP will continue with calculating **low gross on A, B and C flights.**

Out of the 14 clubs there were two clubs that preferred to have each club pop their own cards. Next year, the host club will be given the option of **popping team cards** in advance or on the match date, having each club pop their own cards.

2019 Schedule Donna explained the process she used to create the final calendar. Each club has 6 sacred dates plus their own host date. She shared the following suggestions on how to improve the schedule process: 1) fewer sacred days, 2) clubs join fewer leagues or events (WGANC, Diablo Team Play, North Bay Team Play), 3) when an EBTP club drops out to not replace it (currently Orinda is on the wait list).

Regarding the third suggestion, the EBTP bylaws state the maximum number of clubs is 14. Currently there are 14 clubs scheduled to play EBTP in 2019 so there is no opening at this time.

Pace of Play: The procedure is stated clearly on the EBTP website. The following methods to speed up pace of play were discussed:

- 1) **Spotters can use flags** (red, green, white) to help shorten time for ball searching rather than hand signals. Consider asking the Senior Men or 9-hole ladies to assist with this responsibility.
- 2) **Avoid the bunching of holes and review trouble spot areas with the Pro Shop.** Discuss the starting holes that will be used to group or double-up teams in order to limit potential back-ups on the course.
- 3) **Handicap flags** include information on the Local Rules sheet (ie. not permitted on par 3's)
- 4) **Roaming Marshals** It was recommended that more marshals be assigned to the front and back nine to manage the pace of play . The marshal's role and responsibilities will be reviewed and a list created which can be shared with the Marshals in advance. This list may include answering player questions, pace of play policy, warning process, loss of hole explanation, penalty for non-conforming and providing a tee sheet with "time to finish" for all teams.

ACTION: Donna to create a "Marshal Responsibilities" list and present at the March meeting.

2019 Rules changes: see NCGA and WGANC

Donna noted that more than twenty rule changes have been announced for the 2019 season. She recommended that each club host a rules workshop before March 28th, the first EBTP match date. WGANC can be contacted to set up a workshop.

Finance

Donna reviewed the following financial report. Zero funds remain in the account. The website reconstruction expense of \$500 was a one-time charge. The Trophy expense included the new Gross Winner trophy. In the future the Trophy expenses will only include the engraving of trophies and plaques plus the cost of the plaques for gross and net flight winners.

Description	Amount	Balance	
3/15/18	Reserve	\$531.68	\$531.68
3/15/18	Dues (14x\$30)	\$420.00	\$951.68
3/19/18	Income lunch	\$0.03	\$951.71
4/03/18	Website recon.	(\$500.00)	\$451.71
4/03/18	Trophies	(\$451.71)	-0-

MOTION by Susi Browne

To keep the EBTP dues at \$30 per club for 2019.

Motion seconded and approved.

EBTP Website: Catherine Clinehens projected the website and walked through the items under each tab giving details for the new postings. She noted that the new documents are a work in progress so everyone's review and input is important to ensure accuracy. Donna reminded everyone that the website should be utilized as the key resource for all EBTP related items. Documents can be saved, printed, scanned and/or converted to google docs.

For easy access, type "**eastbayteamply.com**" in the search bar at top of your screen. Prefer not to use a dedicated search engine or you may be redirected to a different site.

ACTION: All Captains/Co-Captains: Review the new forms and postings under the following underlined website tabs.

Before December 30th, contact Director Donna Erickson and Catherine with any questions or corrections.

Home Page check the link for your specific club to ensure the link works properly.

Match Dates check date, day of the week and location for 2019 schedule

Pairings by Date check 2019 date, location, pairing

Captains & Clubs Check if slope and rating is correct for 2019 match plus check the following: contact info for 2019 EBTP Captain, Co-Captain, Head Pro, Pro-Shop #, 18-hole Captain.

Responsibilities

- * Team Play Captains (dated 10/19/18)
- * Team Player (dated 10/18/2018)
- * Hostess Club (dated 10/19/18)
- * Playing Captain's Flight
- * League Director

Standings

All Gross and Net scores will be posted to the website within 48 hours of the match date. There will no longer be an email sent with scoring updates after a match. Captains are encouraged to have team members use web site.

New Winners List (as of 2018) The new spreadsheet features the eight categories. The 2018 winners are listed. The "Past Winners" List covers 2017 and prior years.

ACTION: Team Play Captains For scoring updates, go directly to the website "Standings" tab.

Forms following are available for download:

- * 2019 Letter of Invitation
- * 2019 Line Up Sheet (set to portrait layout, print one page)
- * 2019 Captain's Scoring Sheet - reformatted to match scorecard layout
- * Scorecard Template (share with your Pro Shop)
- * Bag Tag Templates: A, B, C
- * Bag Tag Template for Captain's Flight (new)

The **Letter of Invitation** (LOI) was discussed. There will no longer be a requirement to send a "Confirmation email" for receipt of the LOI to the Hosting

Club's Captain. Instead, each Captain should be expecting the LOI 30 days in advance of the match date. If not received, the Captain will need to follow up with the Hosting Club's Captain.

ACTION: Captains should send the Letter of Invitation as a blind copy (BCC). This avoids issues with "reply all" scenarios.

Line Up Sheets: Only 4 copies are required in 2019 - 1) Hostess, 2) opponent Captain, 3) your own club and 4) Director

Mobile Phone formatting - to have full view of the EBTP website and the documents from your phone follow these simple steps:

- * on your phone, go to the EBTP website
- * go to the very bottom of the home page and look for "**View as Desktop**" (this is very faint with small font)
- *click on "**View as Desktop**" - the standings and documents will be easy to view

Conditions of Competition

* 2019 Season (dated 10/19/2019)

Rules & Concerns not updated as this time due to upcoming 2019 rules changes.

NOTE: The Summary of Basic Match Play Rules, pdf dated 1/27/2012, is outdated and will be changed in 2019.

Other business:

Awards presented by Donna Erickson to the 2018 Winners

C Net: Green Valley	C Gross: Green Valley
B Net: Oakhurst	B Gross: Blackhawk
A Net: Contra Costa	A Gross: Contra Costa
Overall Net: Green Valley	Overall Gross: Blackhawk

Meeting adjourned at 11:42am

Submitted by Sandra McGonigle, Contra Costa EBTP Captain