

Minutes of East Bay Team Play Spring Meeting
Thursday, February 24, 2022
Richmond Country Club

The meeting was called to order by Liz Martin, 2022 EBTP League Director, at 10:06am.

The Captains, Co-Captains and representatives introduced themselves and then the meeting started. All 14 EBTP clubs were represented.

Old Business

Liz shared the 2022 Match Dates Schedule and Pairings Chart posted on the EBTP website.

New Business

The **2022 annual dues**, \$30 per club, were collected before the meeting started.

Sandra McGonigle, the new website administrator, provided an overview of the updated **East Bay Team Play Website** (eastbayteamplay.com). She thanked the following individuals for their assistance in helping with the transition: Catherine Clinehens, Ann Brady, Sue Howell, Casey McGonigle plus 2022 League Directors, Liz Martin and Susan Hunter. EBTP moved from the google platform to the weebly/square platform, providing more flexibility, control of content and easier access. She reviewed the nine tabs, including two new additions: Bylaws & Minutes and the Events Calendar. Throughout most of the site, the download buttons link to a pdf file. There are a few forms that link to an xl file for editing purposes (Line-Up Sheet, Captain's Scoring Sheet, Letter of Invitation). Three links were added to the website, found in the Responsibilities, Link & Forms section: USGA Course Handicap Calculator, USGA Rules of Golf and NCGA/WGANC.

Action: Captains to notify Sandra of any Club updates or technical issues.

The **privacy of contact information** (email address, phone numbers) located on the Captains & Clubs page, Club Information section, was discussed. Moraga representatives suggested adding secure access or password protection for this section. A Round Hill Captain did a test on her phone and found that her EBTP contact information did not appear in her search. A poll was taken with two options: 1) Keep the contact information viewable on the website, as is, or 2) Provide a paper handout to the Captains at each EBTP Spring Meeting.

Action: Keep the contact information viewable, without additional security requirements. If a Captain or Co-Captain prefers to have their contact information removed from this section, email Sandra.

Liz Martin shared the new **website costs** (see chart below). She also shared the **Treasury Report and Future Estimates** (see below).

Action: At the Fall Meeting, discuss the following:

- Review the need for the Events Calendar on the EBTP website.
- Review the EBTP annual dues

Liz reviewed the **EBTP operations and forms**, highlighting the Paperwork Process and Flow, the Host Club and Team Play Captain Responsibilities. She also reviewed the Letter of Invitation template, the Line Up Sheet submission, GHIN Handicap/Index Report and the Captain's Scoring Sheet.

The **key changes** include:

- Bring only two completed (2) Line Up Sheets to Check-In (for the opponent + your team)
- GHIN/ Handicap Index Report: as before, email 7-10 days in advance to Host Club. Highlighting of players was presented as difficult due to electronic transmission; a decision was made to not have a highlighting requirement.

* Please see Addendum at the end of these Minutes for an update to this topic.

- GHIN/ Handicap Index Report: no longer required at Check-In (unless a last minute change is made to the Line Up Sheet)
- Captain's Scoring Sheet has a different look, more streamlined.

A question was raised as to **how to complete the Line Up Sheet when a player "plays up"** to a different range. For example, a typical B player plays for the A Team. This player's true index (21.7) is higher than the maximum allowable index for the A Team range (19.0); the converted Course Handicap is based on the A range maximum index, 19.0 (and not the true index of 21.7). (see sample below)

Action:

- On the Line Up Sheet, when a player "plays up", enter BOTH indexes in the "Index" box (the player's true index and the maximum index for the given range). Highlight this exception, with an asterisk, red mark, highlighter, or notation. Then go to the USGA Course Handicap Calculator to calculate the course handicap using the maximum index for the given range (19.0 for A Team and 26.0 for B Team). Enter this number in the "Handicap" box.

NOTE: Double-check scorecards printed by the Golf Shop as their computer may list the converted handicap based on the player's true index rather than the maximum index for the given range.

- Recommendation made to have Captains ask their Handicap Chair to create a "Team Play Player" Handicap Report, excluding all non-team play participants.

To ensure that a **Shotgun (SG) starts** as scheduled, Sue Howell encouraged Captains to work with their Pro Shop to send players to their starting holes at least 10 minutes prior to the starting time. Players must not start earlier than the stated SG time.

The question of **mandatory carts** was raised by the Claremont representatives. Due to a limited number of carts, and to minimize expenses for the rental of additional carts, they asked if it was possible to allow their own players to walk their own course when Claremont hosts EBTP. A few suggestions to reduce costs were presented: scale down the breakfast options or pass along the cost onto the EBTP players.

Motion (made by Ann Brady)

Allow the Host Club to have their own players walk the course when there is an insufficient number of carts.

Unanimously approved.

Action: Sandra will update the website to reflect the exception to the mandatory cart policy.

Vaccination requirements were presented by Liz Martin.

Action: Include Club vaccination requirements in Letter of Invitation

Motion made by Ann Brady

Amend the EBTP Bylaws to **hold matches in the morning with an 8:30 or 9:00 SG.**

Action: Agreed that this will be discussed at the Fall Meeting.

Due to time constraints, the rules below were referenced but not discussed. (page references are to **USGA Player's Edition of the Rules of Golf** Effective January 2019)

- a. Ball stops on cart path – Free Relief due to Abnormal Course Condition Rule 16.1a (pages 93-94) and Dropping Ball in Relief Area 14.3b (pages 79-83)
- b. Local Rule alternative to Stroke and Distance rule for lost or out of bounds ball
[Golf's New Rules \(2019\): Alternative to Stroke and Distance - YouTube](#)

Fall Meeting Date Liz Martin will email the Captains with the date.

The meeting was adjourned at 11:50am.

Respectfully submitted,
Sandra McGonigle
Contra Costa CC

ADDENDUM:

Update after meeting - **GHIN/Handicap Index Report and Highlighting Players**

Liz Martin shared Kathleen Nagle's email, dated 2/24/22, sharing how to easily highlight a player's name on the Index Report.

- Open the email, open the attachment by clicking on it.
- Once the attachment is open, go up to the right corner and press the PRINT button. This will open the document in a screen that allows you to draw, highlight, erase etc.
- Click on the "highlight" button in the upper right-hand corner. Then you locate the name you want to highlight, press the left-hand mouse button and drag it over the name. The name will then be highlighted.
- Once you have highlighted all six players, you can save the updated document.
- When sending your Line Up sheet, the updated Handicap Index list can be attached to this email.

EBTP Website Expenses
(2/7/2022)

Item Description	Transaction Date	Fee \$	Timeframe	Expiry Date
Domain Name Registration eastbayteamply.com (includes Domain Transfer godaddy to weebly/square) Note: godaddy subscription expires 11/7/22)	1/13/22	\$19.95	1 year (\$1.66/ month)	11/7/2023
Domain Name Registration (extend 2 years)	2/7/22	\$33.90	2 year (\$1.41/month)	11/7/2025
Personal Site Plan weebly/square (previous platform:google)	1/14/22	\$120.00	2 year (\$5/ month)	1/14/2024
Events Calendar (inlight labs) autosync to 4 calendars	1/14/22	\$ 49.90	1 year (\$4.16/ month)	1/14/2023
Sub-Total Recurring Expenses		\$223.75		
New Website: Set-up & Design (stipend for C. McGonigle)	12/2021	\$150	One-time	n/a
Total Expenses (payable to Sandra McGonigle)		\$373.75		

EAST BAY TEAM PLAY TREASURY REPORT and future estimates

Balance received from Castlewood 12/2019	\$162.32
Engraving Costs of 2019 Trophy	\$ (27.19)
Membership Dues 2020 (14 x \$30)	\$420.00
Engraving Costs 2021 EBTP Winners	<u>\$(220.59)</u>
Treasury Balance transferred to Richmond	\$334.54
Membership Dues 2022 (14 x \$30)	\$420.00
EBTP Website Expenses (see handout)	\$(373.75)
Estimated 2022 Engraving Costs	\$(250.00)
Estimated Balance Year End 2022	\$130.79
Membership Dues 2023 (14 x \$30)	\$420.00
Estimated 2023 Engraving Costs	\$(275.00)
Average Annual Recurring Website Maintenance Costs	\$ (49.90)
Estimated Balance Year End 2023	\$225.89

How to Notate a player “playing up” to the next range.

EAST BAY TEAM PLAY				
LINE UP SHEET				
The following is the line-up representing CONTRA COSTA COUNTRY CLUB Opponent RICHMOND				
in the matches to be played at CONTRA COSTA COUNTRY CLUB				
Date: 6/2/2021		Day of Week Thursday		
Slope Rating 126	Course Rating: 71.4	Par: 72	HI Date: 5/15/21	
A TEAM (Index Range: 0 - 19.0)				
NAME	GHIN #	INDEX	HDCP	SCORE
Patty Putter	121212	15.5	17	
Betty Bunker	345345	21.7 / 19.0	21	
B TEAM (Index Range: 15.0 - 26.0)				
NAME	GHIN #	INDEX	HDCP	SCORE