

## Minutes of East Bay Team Play Spring Meeting

Wednesday, March 1, 2023

### Contra Costa Country Club

The meeting was called to order by Sandra McGonigle, 2023 EBTP League Director, at 10:05 a.m., then the Captains, Co-Captains and representatives introduced themselves. Absent: Sequoyah

#### Old Business

2023 Match Dates were discussed, and Sandra thanked Diablo Valley Team Play for coordinating their dates with us, avoiding three conflicting dates. It was decided all matches will start at 8:30 a.m., and we will post players' scores as "Away" (A scores). The only exception to this is when your players play at your home club, post as "Home" (H scores). Whenever there are changes to the information for your Course, Club or Captain notify Sandra so that the website may be updated.

Each club will work within the \$65 budget to decide if they will provide a hot or cold breakfast and lunch, and whether snacks will be provided. Meal information needs to be included in the Host Club's Letter of Invitation (LOI).

Mandatory Carts need to be the same in the foursome. If a cart has GPS, both carts need GPS or both carts will have no GPS.

The Captains voted and approved this new policy:

Course Handicap Tables (CH) are now required by the Host Club to send out with their LOI. To access your CH Table, go to [eastbayteamplay.com](http://eastbayteamplay.com), then Responsibilities/Links/Forms. Under Links section, hit "Course Handicap Calculator and Tables". Enter any index, then Course Rating, Slope and Par for your course. Hit calculate, then choose the right tab "Course Handicap Table". (These instructions are viewable on the website - go to "Course Handicap Table-SAMPLE", white box, bottom right corner)

If you are a PC user, you can copy and paste to WORD (paste using text only or A) or hit print screen and it will copy to your clipboard, you can retrieve the clipboard in WORD on the top left of your screen and it will paste to a blank page.

Pace of Play – Minimum of 4 marshals and volunteers. Marshals need to have their cart marked with a flag or marshal sign so players know who they are. Host Club Captain will review Time Par Sheet and Marshal Guidelines with Marshals. The Marshals will communicate with each other and the Host Club Captain by cell phone to alert of slow play or warnings given.

Players to tee off at 8:30 sharp – no earlier.

Matches are 4 hours and 45 minutes long; B starting group has an additional 15 minutes. Please advise your players they **may not** start another hole after 4:45 minutes of play, (5 hours for B group) but they may finish a hole they started before 4:45 minutes. Players will split any holes not completed within the time of the match.

Cell Phone Usage – If using phone for GPS, players must advise their opponents and may use GPS only, before the match. Otherwise, cell phones should be set to silent mode. A phone may not be used for texting, receiving calls or making calls during the match. It is loss of hole for the team using the cell phone. Only exception to this is in the event of an emergency.

Communicate with your club to get your host date and sacred dates as early as you can, so it is on the calendar for next year. It's a good idea to get a back-up date also in the event your date doesn't work within the league's schedule. Keep your players, your 18-hole women's group and your pro shop informed with EBTP updates.

Captain's Flight Status is now noted on the Captains & Clubs Information sheet. Six clubs will offer a Captain's Flight.

The Events Calendar was canceled and removed from the EBTP website.

## **New Business**

Reviewed the following documents on the website, updated 2/2023: Line Up Sheet, Letter of Invitation, Conditions of Competition, Paperwork Process and Flow, Responsibilities of Team Players, Team Play Captains, Host Club, League Director, Marshal Guidelines (Time Par Sheet)

Note: After today's meeting, a few documents were updated on the website, dated March 2023. Please use the most current version.

The following sample documents were added to the website (Responsibilities, Links & Forms - bottom right corner, white box): Course Handicap Table (with instructions), Line Up Sheet, Time Par Sheet. Also available is a Scorecard sample.

If you have a last-minute change to your Line Up, please call the Host Club Captain by cell phone to let her know. If you can't reach her, leave a message and follow-up text. Ensure that the Captain confirms receipt of the change.

If you have a player playing up, please highlight that on your Line Up sheet so the Host Club is alerted.

The Line Up Sheet and the Captain's Scoring Sheet are available in two formats: Excel and PDF. Once you fill out your Line Up Sheet, save it as a PDF file to ensure formatting stays the same. An issue was raised about printing the Line Up sheet from a pc versus mac.

Note: This issue was addressed after the meeting; pc users may need to adjust the column widths.

Scorecards MUST have times for completing each hole so players and marshals will be able to monitor pace of play. When working with your pro shop for your host date, it is recommended that they use the B-A-C flight/ order of play method when sending people to their starting holes; i.e. B flight is first, followed by A flight, followed by C flight and repeat. Everybody should be sent out by 8:15 to their holes. Please start announcements no later than 8:10.

Advise your players not to sign a scorecard if there is a dispute on the score. All players must agree hole by hole scores, total gross scores plus Gross Points and Net Points before signing. If a dispute arises, after the match, players will notify their Captain of the Day who will refer to the League Director. (see [2023 Conditions of Competition](#) for more detail)

Posting Multiple Players Score after a Match – Three options: 1) obtain access to the USGA Admin Portal from your Handicap Chair or Golf Pro. Post gross scores for all players and Captain's Flight players, if applicable. 2) Post at Host Club site or 3) If you cannot get approval, ask your Pro Shop to post your scores for you.

The Captains voted and approved this new policy:

After the matches are completed, the Host Club Captain will now work with the website/ data entry person to record the match Gross and Net Points. The Host Club Captain will collect and review the Captains Scoring Sheets for each club, compare with the competing opponent sheets, plus share the match points per flight with the data entry person. In the past, the League Director handled this task. This new process provides transparency and gives each Club the opportunity to learn more about the Match Points Scoring System.

The 2023 USGA Rule Changes (5) were announced in January. USGA Local Rule E-5 was approved a few years ago to be used by EBTP. All clubs must adhere to this rule, even if they don't use it at their club.

NOTE: After the meeting, the USGA Rules flier was emailed to the Captains.

Fall Meeting date set for Wednesday, September 27th at Contra Costa Country Club.

Meeting was adjourned at 11:35 a.m.

Submitted by Irma Tidwell & Lynn Prakash, EBTP Captains Blackhawk Country Club